Reeth and Gunnerside Schools

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Governing Body Meetings – Annual Overview 2024/2025

Autumn Term 2024

At first meeting of school year:
- Election of Chair and Vice Chair
- Consider terms of office
- Declaration forms
- Schedule of meetings for year

Improvement – 26.09.24	Resources – 24.10.24	Monitoring & Eval – 28.11.24
- Welcome and apologies - Declarations of interest / confidential items - Minutes of last meeting - Approval - Matters arising - Safeguarding - Governor training - External evaluation (e.g. SIA, Ofsted) - Data review - Feedback from governor visits - Summer term parent questionnaires - Self-evaluation (SEF) - School Development Plan (SDP) - Timetable for governor visits - Curriculum matters (e.g. projects, initiatives, visits) - Policies as appropriate	- Welcome and apologies - Declarations of interest / confidential items - Minutes of last meeting - Approval - Matters arising - Safeguarding - Governor training - External evaluation (e.g. SIA, Ofsted) - Pupil Premium - Sport Premium - Budget monitoring report - Review outturn of school fund - Related party transactions - Premises - Health and safety - Policies as appropriate	- Welcome and apologies - Declarations of interest / confidential items - Minutes of last meeting - Approval - Matters arising - Safeguarding - Governor training - External evaluation (e.g. SIA, Ofsted) - Revised budget - ASP data update - Headteacher's report - SEND report - Feedback from governor visits - Evaluation of progress against SDP - Policies as appropriate

Spring Term 2025

Improvement – 30.01.25	Resources – 27.02.25	Monitoring & Eval – 27.03.25
- Welcome and apologies - Declarations of interest / confidential items - Minutes of last meeting - Approval - Matters arising - Safeguarding - Governor training - External evaluation (e.g. SIA, Ofsted) - Data review - Feedback from governor visits - Self-evaluation (SEF) - School Development Plan (SDP) - Timetable for governor visits - Curriculum matters (e.g. projects, initiatives, visits) - Policies as appropriate	- Welcome and apologies - Declarations of interest / confidential items - Minutes of last meeting - Approval - Matters arising - Safeguarding - Governor training - External evaluation (e.g. SIA, Ofsted) - Pupil Premium - Sport Premium - Budget monitoring report - Schools Financial Value Standard - Benchmarking - Lettings arrangements - Contracts review - Related party transactions - Premises - Health and safety - Policies as appropriate	- Welcome and apologies - Declarations of interest / confidential items - Minutes of last meeting - Approval - Matters arising - Safeguarding - Governor training - External evaluation (e.g. SIA, Ofsted) - Headteacher's report - SEND report - Feedback from governor visits - Evaluation of progress against SDP - Policies as appropriate

Summer Term 2025

Improvement / Resources – 15.05.25	Monitoring & Eval – 26.06.25
- Welcome and apologies - Declarations of interest / confidential items - Minutes of last meeting - Approval - Matters arising - Safeguarding - Governor training - External evaluation (e.g. SIA, Ofsted) - Start budget - Outturn statement	- Welcome and apologies - Declarations of interest / confidential items - Minutes of last meeting - Approval - Matters arising - Safeguarding - Governor training - External evaluation (e.g. SIA, Ofsted) - Headteacher's report - SEND report

• Staffing • Related party transactions • Premises • Health and safety • Charges and Remisson Policy (including charges to parents) • Data review • Feedback from governor visits • School Development Plan (SDP) • Timetable for governor visits • Curriculum matters (e.g. projects, initiatives, visits) • Policies as appropriate	• Feedback from governor visits • Evaluation of progress against SDP • Annual Governor Statement • Finalise staffing arrangements • Policies as appropriate